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**Application Form – Trade mission to Boston,**

**Monday 29th September – Thursday 2nd October 25**

**Please complete ALL sections of this application form in order to be approved.**

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| Which trade mission are you applying for? |
| Country |  |
| Date(s) |  |
| Run by which Chamber |  |

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| --- | --- |
| Company Name |  |
| Company Address |  |
| Postcode |  |
| Website |  |
| Sector / [SIC Code](https://www.gov.uk/government/publications/standard-industrial-classification-of-economic-activities-sic) |  |
| Annual turnover in the last financial year | £ |
| Annual international turnover in exports | £ |
| No. of FTE Employees |  |
| Sex of CEOInformation requested as a result of the [Gender Export Gap report](https://www.thegenderindex.co.uk/reports) | Female [ ]  Male [ ]  Prefer Not To Say [ ]  |
|  |  |
| Delegate Name (1) |  |
| Job Title |  |
| Email |  |
| Telephone |  |
| Sex | Female [ ]  Male [ ]  Prefer Not To Say [ ]  |
|  |  |
| Delegate Name (2) |  |
| Job Title |  |
| Email |  |
| Telephone |  |
| Sex | Female [ ]  Male [ ]  Prefer Not To Say [ ]  |
|  |  |
| Delegate Name (3) |  |
| Job Title |  |
| Email |  |
| Telephone |  |
| Sex | Female [ ]  Male [ ]  Prefer Not To Say [ ]  |

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| Criteria for participating: |
| 1. Must be registered in Scotland.
2. Must be new to exporting or new to this market.
3. Must have export levels below £7M.
4. Must be prepared to participate in post-mission reporting.
 |
| Does your business fit this criteria? | Yes [ ]  | No [ ]  |

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| --- | --- | --- |
| Does your business currently export goods or services internationally? | Yes [ ]  | No [ ]  |
| Does your business already export goods or services to this market?\* | Yes [ ]  | No [ ]  |
| List your current export destinations (if applicable) |  |

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| Provide a brief description of your business including your products or services. |
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| What is your experience in **this** market to date? |
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| Provide a note of any good practices in contributing to the application of the [Scottish Government trade principles](https://www.gov.scot/publications/scottish-government-vision-trade/pages/5/#:~:text=The%20trade%20vision%20sets%20out,net%20zero%20and%20good%20governance.) and your company’s application of fair work and inclusive employment practices (attachments / web links accepted). |
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| What outcomes would you like to achieve by participating in this international trade mission?eg. joint venture / appointment of a new distributor / B2B meetings |
| 1. |  |
| 2. |  |
| 3. |  |
| 4. |  |
| 5. |  |
| 6. |  |

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| Is there any particular assistance you’re looking for?  |
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| --- | --- | --- |
| Are you a member of a Chamber of Commerce? | Yes [ ]  | No [ ]  |
| If Yes, which one(s)? |
| Have you attended a Chamber of Commerce trade mission before? | Yes [ ]  | No [ ]  |
| If Yes, to which country(ies)? |  |

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| Are you account managed by Scottish Enterprise (SDI)? | Yes [ ]  | No [ ]  |

|  |  |  |
| --- | --- | --- |
| I wish to participate in the delegation and will pay the fee on successful completion of the application. | Yes [ ]  | No [ ]  |
| I understand the terms and conditions of participation and accept the cancellation terms. | Yes [ ]  | No [ ]  |
| A mandatory feedback form will be issued post-mission which **must** be completed in full. Please confirm this will be fulfilled. | Yes [ ]  | No [ ]  |

|  |  |
| --- | --- |
| **Signature** | **Date** |
|  |  |

To join this mission a non-refundable booking fee if **£300** is applicable and must be paid prior to the mission to secure your place. If you cancel your place prior to 13th June 25 then no cancellation fee is applicable. If you cancel your place from 14th June until the mission then a **£800** cancellation fee will be applicable as our consultant will have started to organise some of the 2 x b2b meetings for your company which incurs a charge to the Chamber. Tick here ☐ to confirm you agree with this policy.

The Scottish Chambers of Commerce network is making the most of its unique position as a globally trusted and credible partner and we are working in partnership with the Scottish Government to boost Scotland’s exporting performance.





We are committed to the security of personal data. We take appropriate security measures to limit abuse of and unauthorised access to personal data. This ensures that only the necessary persons have access to your data, that access to the data is protected and that our security measures are regularly reviewed.

Your data will be shared with the Scottish Chambers of Commerce and Scottish Government as part of the International Trade Partnership contract and an independent end of programme evaluator, commissioned to understand what impacts have been achieved by the project and lessons to be learned from its delivery. Monitoring data and management information will be collected by the Scottish Chambers of Commerce following each mission from participating businesses including those listed on this application form and follow-up form.

The Scottish Chambers of Commerce may disclose any information as required by law or judicial order.

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| *If selected for the trade mission, are you willing to participate in marketing & communications e.g. case studies? Yes or no’* | Yes [ ]  | No [ ]  |

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